

EY SEND Single Point of Access (SPOA) Process

TRANSITION SUPPORT FROM NURSERY INTO PRIMARY SCHOOL

Concerns arise regarding a child's presentation during transition into school

Ensure that all the relevant information from feeder setting and review Early Help Assessment (EHA) with family and multi-agency partners is being used to inform practice.



If concerns persist:
add referral to EY SEND Single Point of Access (SPOA) Panel to the reviewed EHA Action Plan and send it, along with the EYFS Rating of Concerns Scale document and any additional information, to EYSENDSPoApanel@bolton.gov.uk



On receipt, referral is logged onto spreadsheet.



Referral is discussed at EY SEND SPOA Panel, to be held every 2 weeks.



Provider given feedback of outcome following the panel.
This may be in the form of advice or direct contact from an outside agency.
Please note that if it is felt that Educational Psychology support is required, this would be via the traded service and is chargeable.



Progress of work monitored through ongoing EY SEND SPOA panel meetings.