

EARLY YEARS SEND TRANSITION PROCESS

*Amendments for COVID-19 pandemic are shown in RED

1. In preparation for children transitioning into schools this year, all children in Bolton known to have SEND will be allocated either a Ladywood Outreach Teacher or a member of the Start Well SEND Team to support this process.
2. Every child will receive a transition visit **phone call/video call** during which a transition action plan will be drafted jointly with the child's key person/SENCO: See **adapted** template in downloads.
3. Transition actions to be carried out by the child's current setting. The child's key person/SENCO can contact Start Well or Ladywood for support as needed.
4. Evaluated and signed plans are returned to Ladywood Outreach or Start Well SEND team.
5. A second tier of support will be provided by Ladywood Outreach and the Start Well SEND team in cases where the action plan has highlighted potential difficulties with transition.
6. Where additional support has been required a follow-up visit will be provided in the Autumn term.