**Early Years Practitioners Expression of Interest form**

The Early Years Professional Development Programme is designed to support you in improving your practice when working with children between the ages 2 and 4. It aims to improve outcomes in language, literacy and mathematics for the most disadvantaged children, with an emphasis on improving school readiness.

The Department for Education have selected your Local Authority as one to participate in the Programme and we would love for you to be involved. By taking part you will receive training to integrate language, literacy and mathematics into you and your setting’s day to day work.

Training will commence in January 2021 and will run till February 2022. The training will be delivered, online, by Champions of the Programme to groups of Early Years Practitioners in your area, so as well as acquiring new skills you will become part of a local learning community.

Further information about what is involved in the Programme can be found at the end of this document.

If you are interested in taking part in the Early Years Professional Development Programme, please complete **all parts** of the form below and return to your **setting manager**. Your setting manager will then need to return this form to your **Local Authority contact** who will be in touch to let you know if you have been accepted onto the Programme.

# Personal Information

|  |  |
| --- | --- |
| 1. First name |  |
| 1. Surname |  |
| 1. Personal address |  |
| 3a. Postcode |  |
| 1. Telephone number: |  |
| 1. Email address: |  |
| 1. Setting name and address: |  |
| 1. Which of the listed qualifications do you hold? (tick all that apply) | Level 3 Early Years Educator Qualification  Level 4 Early Years Educator Qualification or above  Early Years Teacher Status  Early Years Professional Status  Early Years Childhood Studies (or similar at degree level)  Qualified teacher  None of the above |
| 1. Are you currently working towards any of the following qualifications? (tick all that apply) | Level 3 Early Years Educator Qualification  Level 4 Early Years Educator Qualification or above  Early Years Teacher Status  Early Years Professional Status  Early Years Childhood Studies (or similar at degree level)  Qualified teacher  None of the above |
| 1. How many years have you been working with children aged 2-4? (tick one) | Less than a year  1 to 2 years  2 or more years |
| 1. Which of the following age groups have you worked with as an Early Years Practitioner? (tick all that apply) | 0-6 months  6-12 months  12-18 months  18-24 months  24-36 months  36 months and up |
| 1. Do you have any experience of sharing learning with staff within your own setting? (This could be through staff meetings or workshops) (tick one) | Yes  No |
| 1. Do you have any experience of leading professional development of staff? (tick one) | Yes  No |
| 1. You may be required to travel to another setting for part of this training. Are you happy to do this? \* (tick one) | Yes  No |
| 16a. If yes, it would be helpful to know how you’re able to travel: (e.g. car, train etc.) |  |
| 1. Please make us aware of any additional needs you have, detailing how we can provide support or make any adjustments that may be required. |  |
| 1. Do you have any dietary requirements? (if yes, please give details) |  |
| 1. Why would you like to be considered for this Programme? (Max. 100 words) |  |

*\*Please note, the visit to another setting is due to take place in June 2021 and will be dependent on covid-19 restrictions being lifted.*

This form will be passed on to your Local Authority who will then inform you about whether they are able to include you on this Programme.

Education Development Trust are managing the Programme on behalf of the DfE and will be holding this data, so we ask that you read the following information and complete the form below.

The General Data Protection Regulation 2017 requires Education Development Trust to provide you with certain information when you have provided it with personal data.

‘Personal data’ means information relating to an identified or identifiable living person.

Please read the below information carefully and, if you agree to the use of your personal data in the manner this form describes, please sign the statement below and return it to Education Development Trust at the address shown.

**Confirmation**

I agree to the use of my personal data as described in this Standard Data Collection Form.

**Signed:**

**(Double click on the X to sign electronically)**



**Who are we?**

Education Development Trust is a registered charity and company limited by guarantee, incorporated in England and Wales. It is a ‘controller’ under the General Data Protection Regulation.

**What information will we collect from you?**

We will only collect information from you that is relevant to the circumstances in which we are working with you. In particular, we may collect the following information from you which is defined as ‘personal data’:

Personal details – name, address, contact details; Business activities; Training needs and details of past training; Education and employment details; Goods or services provided; behaviour and standards of work or performance; Time logs.

You will be informed of any other data we collect orally or through email at the time of collection of the data.

We may also need to collect information that is referred to as being in a ‘special category’. This could include:

Racial or ethnic origin, disability information, mental or physical health.

**What is involved in the Programme?**

1. Strand 2: Language & Literacy for 2–4s­ (LL2–4). Successful completion of this will result in a Level 3 qualification. To achieve this you will have to commit to:
   1. Completing 12 e-learning modules introducing the ‘theory’ based elements of the content.
   2. Attending 12 60-minute webinar sessions led by Tutor Champions between Jan 2021 and Apr 2021. Exceptional absences can be managed.
   3. Completing a Level 3 Learning Log. This will involve observation of children, reflecting on practice and writing assignments. While most assignments involve using strategies in their setting. You will need to allow enough time to plan and write up a Level 3 Learning Log following each of the webinars.
   4. Submitting the Learning Log (which must be completed to gain accreditation) in a timely fashion within the time frames set by the Tutor Champion (it is anticipated that these will be completed by the end of May 2021). This must be adhered to strictly for the Programme to be completed successfully.
   5. Engaging with a Community of Practice on a half-termly basis (May 2021 – Feb 2022) to share practice with other practitioners and support one another to embed the knowledge gained throughout the Programme.
2. Completing the optional online Mathematics Module. This will involve:
   1. Undertaking up to four hours of online training at any point during the Programme between January 2021 and February 2022.You can progress through at your own pace, where and when suits you best. The module is not a test of maths, and you will not be formally assessed at any point in this aspect of the training. Instead, the activities are designed to enable you to check their own progress, identify areas of strength and areas in which you may want to seek additional support.
3. Strand 3: Communication Friendly Settings (CFSe). This will involve committing to:
   1. Attending 3 x half-day online seminars, led by Mentor Champions in May, September and November 2021. Preparing information to share with others in the seminars regarding evidence of impact.
   2. Cascading CFSe Communication Counts (5 x 1-hour sessions) to all staff in your setting between May 2021 and December 2021.

One EYP from each setting will go on to embed the learning in their setting, completing a Level 4 Learning Log. You therefore may not need to complete this last activity but this would involve committing to:

* 1. Completing a Level 4 Learning Log by January 2022.
  2. Visiting another setting for a half-day at the end of the process to audit implementation in January 2022.